

**DELGADO COMMUNITY COLLEGE  
ALLIED HEALTH DIVISION**

Office of Admissions  
615 City Park Avenue  
Building 4, Room 313  
New Orleans, LA 70119  
Phone: 504-671-6201 Fax: 504-483-4609

Thank you for your interest in the **Radiologic Technology Program**.

*Please review all instructions before beginning the application.*

**YOUR COMPLETED ADMISSIONS PACKET FOR THE RADIOLOGIC TECHNOLOGY PROGRAM SHOULD CONTAIN:**

- Printed Application after electronic submission
- Narrative
- Academic Transcript(s)
- Technical Standards Questionnaire

**Please submit your completed application for the Radiologic Technology Program No Later Than- February 15**

**APPLICATION PACKET "POSTMARK" DEADLINE**

*If the deadline falls on a weekend or holiday the deadline will be the following weekday.*

**FEBRUARY 15**

**(Class Beginning – August)**

***You must Mail to City Park Allied Health Admission Office***

**APPLICATION INSTRUCTIONS**

Your application form will be processed after the deadline only if the packet is **COMPLETE**. We request that you carefully complete the forms and include all supplemental documents required.

**FAILURE TO PROPERLY COMPLETE THE FORM WILL SIGNIFICANTLY DELAY OR PREVENT THE PROCESSING OF YOUR APPLICATION.**

- Narrative must be "Typed"
- Be sure to electronically submit and print your application.
- An incomplete application will not be processed.
- Please fill in **ALL** applicable responses.
- Keep a **copy** of the application for your records.

Have you ever been convicted in court of a misdemeanor or felony (including conviction of a similar offense in a military court martial)? You are required to report: charges or convictions that were stayed, withheld/deferred, set aside, or suspended; any plea of guilty, Alford plea or plea of no contest (nolo contendere), court supervision, probation or pre-trial diversion. Do Not report juvenile convictions processed in juvenile court. Do Not report traffic citations unless they involved alcohol or drug use.

## TRANSCRIPTS

- An **official transcript** is required for each college or university attended other than Delgado. These must be included in all files for program applicants. If the transcript is for a college outside Louisiana, you must also submit course descriptions to aide in determining course equivalencies.
- The official transcripts should be returned (in college sealed envelopes) with your application packet that will be submitted to the Allied Health Admissions Office.
- Electronic transcripts issued to and opened by applicant are **UNOFFICIAL**. It is strongly recommended that you request to receive your transcripts by mail to submit with your application packet.

If academic renewal has been granted by another college you must submit the transcript as documentation.

Note: If you send your application packet DURING ANY semester while you are enrolled in a college/university, it will be necessary for you to submit updated transcripts after completion of that particular semester.

## ACKNOWLEDGEMENT AND NOTIFICATION OF MISSING CREDENTIALS

An Acknowledgement verifying receipt of your application by the Allied Health Admissions Office will be sent via email provided on Application. Notification of Missing Credentials email may be sent at a later date if your application packet is missing any information.

## TECHNICAL STANDARDS QUESTIONNAIRE

This questionnaire must be complete and included with application.

## RETURN TO THE OFFICE OF ALLIED HEALTH ADMISSIONS

- Printed **APPLICATION** after electronic submission
- OFFICIAL TRANSCRIPTS** from every college or university attended other than Delgado. (Course descriptions where applicable)
- Technical Standards Questionnaire
- TYPEWRITTEN** narrative

**PLEASE PLACE ALL OF THE ABOVE DOCUMENTS IN A 9 INCH X 12 INCH ENVELOPE AND RETURN TO:**

**DELGADO COMMUNITY COLLEGE, ALLIED HEALTH DIVISION, OFFICE OF ADMISSIONS,  
615 City Park Avenue, Building 4, Room 313, New Orleans, LA 70119.**

**NOTE 1:** If you have any questions after reviewing the application, please contact the Allied Health Admissions Office – 504 – 671-6203

**NOTE 2:** Questions regarding curriculum, academic schedules or special circumstances should be directed to the Program Director, Ty Delger – 504-671-6206 or e-mail [tdelge@dcc.edu](mailto:tdelge@dcc.edu).