

DELGADO/CHARITY SCHOOL OF NURSING CHECKLIST

LPN-RN SUMMER/FALL TRANSITION OPTION

Name _____ LoLa # _____

APPLICANTS MUST SUBMIT A COMPLETE APPLICATION PACKET TO THE CSN ADMISSIONS OFFICE BEFORE THE DEADLINE. INCOMPLETE PACKETS WILL NOT BE CONSIDERED IN THE SELECTION PROCESS AND WILL BE RETURNED TO THE APPLICANT. FAXED PACKETS WILL NOT BE ACCEPTED.

- DCC Application
- Delgado/Charity School of Nursing application typed, signed and completed with DCC LoLA ID #.
- Possess a current LPN license, unencumbered, unrestricted, with no disciplinary action
- Completed LPN Work Validation Form
- Official Practical Nursing Transcript
- If requesting credit for Pharmacology, submit the course syllabus (theory and clinical) and catalog descriptions.
- Technical Standards form read and signed
- One official transcript from every college previously attended other than DCC. Separate official transcripts are required from each college attended although that course work may be printed on another transcript as transferred coursework. Please note: Transcript photocopies issued to the student or issued by a registrar's office are not acceptable as official transcripts. Unofficial advising reports are not acceptable. If a college will not release an official transcript to a student, the student must request that the transcript be mailed to Charity School of Nursing. Documentation verifying the date the student requested the transcript (a copy of the transcript order form) must be included with the application package.

The applicant is completely responsible for ensuring that transcripts which are to be sent directly to the CSN campus are received before the application deadline.
- A **catalog course description** for each course taken outside the DCC curriculum which applies to the nursing Curriculum (please refer to course curriculum page). Course descriptions may be photocopies or printouts from online catalogs. The course

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numbers on catalog course descriptions must match those on the transcript. The **student's name and DCC LoLA ID number** should be listed on the course description. Course descriptions are not needed for courses completed at DCC campuses.

- The HESI A2 score sheet(s) indicating achievement of a minimum composite score of 70 or higher.

- Curriculum Self-Assessment page. Summer students must have all (32 credit hours) courses completed. Fall students must have 26 of the 32 hours of general education and required related courses completed before enrollment. LPN-RN option students must have successfully completed their coursework with a grade of "C" or higher.