

DELGADO/CHARITY SCHOOL OF NURSING CHECKLIST

TRANSFER STUDENT

Name _____ LoLA ID# _____

APPLICANTS MUST SUBMIT A COMPLETE APPLICATION PACKET TO THE CSN ADMISSIONS OFFICE ON OR BEFORE THE DEADLINE. INCOMPLETE PACKAGES WILL NOT BE CONSIDERED IN THE SELECTION PROCESS AND WILL BE RETURNED TO THE APPLICANT. FAXED PACKETS WILL NOT BE ACCEPTED.

- DCC Application
- Delgado/Charity School of Nursing application typed, signed and completed with DCC LoLA ID #.
- Letter of Good Standing form signed by Director/Dean of previous nursing school. Form or letter must include eligibility to return to nursing program.
- Documentation of content for the nursing course completed. The documentation should be in the form of course syllabus (theory and clinical) and catalog descriptions.
- Technical Standards form read and signed
- One official transcript from every college previously attended other than DCC. Separate official transcripts are required from each college attended although that course work may be printed on another transcript as transferred coursework. Please note: Transcript photocopies issued to the student or issued by a registrar's office are not acceptable as official transcripts. Unofficial advising reports are not acceptable. **The applicant is completely responsible for ensuring that transcripts which are to be sent directly to the CSN campus are received before the application deadline.**
- A **catalog course description** for each course taken outside the DCC curriculum which applies to the nursing Curriculum (please refer to course curriculum page). Course descriptions may be photocopies or printouts from online catalogs. The course numbers on catalog course descriptions must match those on the transcript. The **student's name and DCC LoLA ID number** should be listed on the course description. Course descriptions are not needed for courses completed at DCC campuses.
- The HESI A2 score sheet(s) indicating achievement of a minimum composite score of 70 or higher.
- The curriculum self-assessment page. All students must have English 101, College Algebra or a higher Math course, and Human Anatomy and Physiology I lab and lecture or its equivalent completed with a grade of "C" or higher to be eligible.