

**ADMISSION REQUIREMENTS**

**GENERAL INFORMATION**

Prospective students seeking admission to Delgado Community College must meet the admission requirements for the category under which they are entering. Applications may be submitted at any time during the year. Students can register for credit classes only during the registration periods listed in the class schedule. Certain programs have special admission requirements and a separate application process. These programs are Culinary Arts, Nursing, Allied Health programs, and Teaching (Grades 1-5). Applicants to these programs should contact these departments for further details.

**GENERAL ADMISSIONS REQUIREMENTS**

- An application for admission (\$25 application fee/\$50 international application fee). The non-refundable fee is good for one fiscal year (Fall through Summer).
- Provide proof of immunization against MMR (Measles, Mumps, and Rubella) and tetanus-diphtheria, if born after 1956; all first-time freshmen must provide proof of immunization against meningococcal meningitis. The proof of immunization must be submitted on the state approved form.
- Proof of registration with the military selective service for male applicants between the ages of 18 and 26 (in compliance with State Law R.S. 17:3151).

**FRESHMAN**

(Applicants who have never attended an accredited college).

**Admission Requirements:**

- General admission requirements
- Official high school transcript or GED diploma or scores. If you are a graduate of a Louisiana high school, May 2003 and after, you are not required to request your transcript. It will be sent to Delgado via the Student Transcript System.

- Delgado Placement Test unless exempted by appropriate ACT scores that are no more than five years old.

A non-high school graduate at least 17 years of age (with no GED), or a graduate of a non-accredited high school must demonstrate evidence of potential for success by attaining a certain level on the Ability to Benefit (ATB) assessment.

**DUAL/CONCURRENT ENROLLMENT (Applicants who are currently enrolled in high school as a junior or senior).**

**Admission Requirements:**

- General admission requirements if applicable

- Permission from high school principal or counselor and parent
- Specific program requirements

**HOME-SCHOOLED STUDENTS**

**Admission Requirement:**

- General admission requirements
- Documentation from the state or regionally accredited home school study program. Non-accredited home study program will follow the requirement for non-high school graduates.

**TRANSFER STUDENTS**

(Applicants who have attended another regionally accredited college or university regardless of how long ago).

**Degree/certificate seeking**

**Admission Requirements:**

- General admission requirements
- Official transcript from all accredited colleges and universities attended
- Verification of academic status if previously enrolled in the past year

**Non-degree/certificate seeking**

**Admission Requirements:**

- General admission requirements
- Official transcript from last college & university attended
- Verification of academic status if previously enrolled in the past year

**Transfer-Summer Visitor**

**An applicant who is currently attending another college or university, but plans to attend Delgado for the summer only**

**Admission Requirements:**

- General admission requirements
- Verification of academic status
- Letter of academic standing

**Transfer/Suspension**

**Admission Requirement:**

- General admission requirements
- Transfer students who are on academic suspension or dismissal from a college or university must appeal to be admitted. Contact the Admissions office for specific policy.

**RE-ADMIT STUDENTS**

(Applicants who attended Delgado previously and interrupted their studies for a least one spring or fall semester).

**Admission Requirements:**

- Admissions application and fee
- Admission requirements not submitted during previous enrollment
- Official transcript if attended another college or university

**INTERNATIONAL STUDENTS**

(A non-U.S. citizen seeking admission on a student visa).

**Admission Requirements:**

- General admissions requirements
  - An official transcript of grades from high school if a first-time college student or from the university attended. (See Evaluation of Foreign Transcripts in *College Catalog*.)
  - Notarized statement of financial support and a bank letter verifying availability of funds. Applications and requirements must be submitted to international student admissions according to the following schedule:
- First Time Students**
- Fall Semester – before July 1
  - Spring Semester – before November 15
- Transfer Students**
- Fall Semester – before August 10
  - Spring Semester – before January 10

**ACADEMIC AMNESTY**

Transfer students or re-admit Delgado students who have not been enrolled in any regionally accredited college or university within the last three years may apply for Academic Amnesty.

**CROSS-ENROLLED STUDENTS**

Take your approved Cross Enrollment Form to the Registrar's office. Do not fill out this application or pay the application fee.

**PROVISIONAL ADMISSION**

An applicant who has not submitted all required documents prior to admission may be admitted provisionally. Provisionally admitted applicants are given 30 days after the start of the semester to submit all required admission documents.

**STUDENTS WITH DISABILITIES**

Students with an impairment or disability who require special assistance in classroom accessibility, academic or testing accommodations or other matters may contact the disabilities services coordinator at (504) 671-5161.

Delgado Community College adheres to a non-discrimination policy in admission to the College based on race, color, creed, religion, sex, national origin, age, disability, marital or veteran's status. Information regarding race/ethnicity is voluntary. This information will be used in a non-discriminatory manner consistent with application of civil rights laws. Provision of the ethnic origin information requested is optional and used by the College for research for federal/state law reporting purposes. This information will not be used in any admission decision.



# Application for Admission

INSTRUCTIONS: Please print in ink or type. To avoid any delay in processing your application, answer each question completely. A non-refundable application fee of \$25 for U.S. students or \$50 for International students must accompany this application. This application is available online at www.dcc.edu.

## STUDENT INFORMATION

Today's Date:	Social Security Number:	Date of Birth (mm/dd/yy): / /	Gender: <input type="checkbox"/> male <input type="checkbox"/> female
Last Name:		First:	Middle:
Mailing Address:		City, State	Zip Code:
Parish/County:	Home Phone: ( ) - - - - -	Alternate Phone: ( ) - - - - -	Cell Phone: ( ) - - - - -
E-mail Address:			
Is a family member a graduate of Delgado? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, check one  <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Brother <input type="checkbox"/> Sister <input type="checkbox"/> Spouse		Indicate the highest educational level achieved by either of your parents (choose one parent): <input type="checkbox"/> Did not complete high school <input type="checkbox"/> Completed high school <input type="checkbox"/> Attended college <input type="checkbox"/> Earned an associate degree <input type="checkbox"/> Earned a bachelor's degree or higher	

## MILITARY STATUS

(check if applicable)  Active-duty military stationed in Louisiana  Dependent of active-duty military stationed in Louisiana  
 Veteran  Dependent of veteran

## EMERGENCY CONTACT

Name:			Relationship	
Last	First	MI		
Street Address:		City:	State:	Zip Code:
Parish/County:	Home Phone:	Alternate Phone:	Cell Phone:	E-mail Address:

## ETHNIC BACKGROUND

Please answer both questions.

<b>Ethnicity (select one)</b> <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Latino <input type="checkbox"/> Choose not to indicate	<b>Race (select all that apply to you)</b> <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> White/Caucasian <input type="checkbox"/> Choose not to indicate
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## CITIZENSHIP

Country of birth? <input type="checkbox"/> United States of America <input type="checkbox"/> other _____	Country of citizenship (if not USA)? _____  First language spoken? _____	Status? (check one) <input type="checkbox"/> Permanent Resident (date card received) ____/____/_____ <input type="checkbox"/> Refugee/Asylee <input type="checkbox"/> Student Visa (F-1) <input type="checkbox"/> other status _____
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## RESIDENCY INFORMATION

How long have you resided in Louisiana? years _____ months _____	State of Residency if not Louisiana? _____
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## SELECTIVE SERVICE CERTIFICATION

I hereby swear or affirm under penalty of perjury in accordance with the requirements of the Military Selective Service Act, and the requirements of State Law R.S. 17:3151 the following:

(Check one) <input type="checkbox"/> I have registered with Selective Service; Selective Service	(Check One) <input type="checkbox"/> I am a female
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Number \_\_\_\_\_

I am not required to register with Selective Service for the following reason: \_\_\_\_\_

I am in the armed services on active duty  
 I am a veteran  
 I have not reached my 18th birthday  
 I was born before 1960  
 I am a Permanent Resident (holder of a Permanent Resident Card/Green Card)

**EDUCATIONAL INFORMATION**

<p><b>HIGH SCHOOL DIPLOMA/GENERAL EQUIVALENCY DIPLOMA STATUS</b></p> <p>Did you receive a high school diploma? <input type="checkbox"/>yes <input type="checkbox"/>no          Year of Graduation _____</p> <p>Were you home-schooled in Louisiana? <input type="checkbox"/>yes <input type="checkbox"/>no          If not Louisiana, where? _____</p> <p>Did you receive a GED? <input type="checkbox"/>yes <input type="checkbox"/>no          Year Awarded _____</p> <p>Did you receive a certification of completion? <input type="checkbox"/>yes <input type="checkbox"/>no</p> <p>Name of High School/GED Center: _____          City, _____ State _____</p>		<p><b>DUAL/CONCURRENT ENROLLMENT</b></p> <p>Are you currently enrolled in high school? <input type="checkbox"/>yes <input type="checkbox"/>no</p> <p>Enrollment year (check one)  <input type="checkbox"/>sophomore <input type="checkbox"/>junior <input type="checkbox"/>senior</p> <p>Name of High School: _____          City, _____ State _____</p>
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COLLEGE/UNIVERSITY ATTENDED	Attended from month/year	Attended to month/year	Academic Status	Highest Degree Received
Enter the information requested below including Delgado community College. Beginning with the most recent, list all former colleges or universities attended, even if no credit was earned. Indicate Academic Status with G – good, P – probation, or S – suspension.				
Name of College/University _____ City _____ State _____	_____/____/____	_____/____/____	_____	_____
_____	_____/____/____	_____/____/____	_____	_____
_____	_____/____/____	_____/____/____	_____	_____
_____	_____/____/____	_____/____/____	_____	_____

**ENROLLMENT INFORMATION**

Which semester and year do you plan to attend? (check one)  Fall  Spring  Summer Year \_\_\_\_\_

Which location will you be attending?  City Park  West Bank  Charity School of Nursing  
 Slidell  Covington

Degree seeking status (check one)  Associate  Certificate  Not seeking a degree/certificate

Major (from enclosed list) \_\_\_\_\_ Concentration (if applicable) \_\_\_\_\_

Admissions Status (check one)

<input type="checkbox"/> Current high school student (concurrent, dual enrollment)	<input type="checkbox"/> Freshman (entering college for the first time)
<input type="checkbox"/> Readmit (Delgado is the only school you have attended)	<input type="checkbox"/> Readmit/Transfer (attended another college)
<input type="checkbox"/> Transfer <input type="checkbox"/> Transfer/summer visitor	<input type="checkbox"/> Senior Citizen (must also check one of the above)

**EDUCATIONAL GOAL**

<p><b>What is your main reason for attending? (check only one)</b></p> <p><input type="checkbox"/> Obtain a bachelor's degree after completing associate degree  <input type="checkbox"/> Obtain a bachelor's degree without completing an associate degree  <input type="checkbox"/> Obtain a two-year associate degree without transfer  <input type="checkbox"/> Earn an occupational certificate without transfer  <input type="checkbox"/> Prepare for a new career (acquire job skills)  <input type="checkbox"/> Advance in current job/career (update job skills)  <input type="checkbox"/> Maintain certificate or license (e.g. real estate, etc.)  <input type="checkbox"/> Improve basic skills in English, reading or math  <input type="checkbox"/> Learn English as a second language  <input type="checkbox"/> Personal enrichment  <input type="checkbox"/> Summer only</p>	<p><b>What interested you in Delgado? (check all that apply)</b></p> <p><input type="checkbox"/> Brochure  <input type="checkbox"/> Radio/TV  <input type="checkbox"/> Class schedule  <input type="checkbox"/> Newspaper ad  <input type="checkbox"/> Family member or friend  <input type="checkbox"/> High school counselor/teacher  <input type="checkbox"/> Visitor from Delgado to your school/organization  <input type="checkbox"/> Referred by another institution  <input type="checkbox"/> DCC Web site</p>
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## ACADEMIC AMNESTY

Academic Amnesty allows an applicant to remove all old credits from his/her GPA if the applicant has not attended a regionally-accredited college/university in the last three year. Academic Amnesty can only be declared in the first semester of enrollment.

I am interested in learning more about Academic Amnesty. yes no

## CERTIFICATION

I certify under penalty of perjury that the information provided in this application is true, completed and accurate. If found to be untrue, I understand that my registration will be cancelled. Furthermore, I do hereby authorize Louisiana public postsecondary education access to my academic records.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Please Return Application and Fee to Delgado Community College**

### City Park Campus

Admissions Office

615 City Park Avenue

New Orleans, LA 70119-4399

(504) 671-5012

### West Bank Campus

Admissions Office

2600 General Meyer Avenue

New Orleans, LA 70114-3095

(504) 361-6444

### Charity School of Nursing

Admissions Office

450 South Claiborne Avenue

New Orleans, LA 70122

(504) 568-6484/6485

### Northshore/Slidell

Admissions Office

320 E. Howze Beach Road

Slidell, LA 70461

(985) 646-6420

New Orleans: (504) 568-4711/4731

### Northshore/Covington

Admissions Office

317 N. Jefferson Avenue

Covington, LA 70433

(985) 893-6286

New Orleans: (504) 568-2167