

**DELGADO COMMUNITY COLLEGE
OFFICE OF STUDENT FINANCIAL ASSISTANCE
TITLE IV CREDIT HOLD
AUTHORIZATION FORM**

Name _____ College LoLA# _____
(Please Print) Last Name First Name

Primary Phone Number _____ Primary Email Address _____

CREDIT BALANCE AUTHORIZATION:

_____ I **(accept) authorize** the Business & Finance Office to apply any credit balance that may result
(Initials) on my student account from application of Federal aid to be applied to future charges. I understand that **I will not be given a refund** for this amount, and that the credit will be applied toward future charges including those, which may arise from next semester's tuition and fees. **I also understand that I may make a written request that this authorization be revoked at any time.**

I understand that I may revoke any individual item or all of these authorizations at any time by submitting my request in writing to the Office of Student Financial Assistance.

_____ I understand that The Office of Student Financial Assistance communicates with me via email
(Initials) and I understand it is my responsibility to read my Delgado email regularly as well as the email address that I provided on my FAFSA. I also understand that if I **DO NOT** wish to receive Financial Aid communications and award notifications via email, I **MUST** submit a request in writing to The Office of Student Financial Assistance.

Signature: _____ **Date:** _____

This authorization will remain in effect for each subsequent payment period unless you withdraw it. This authorization may be withdrawn at any time by providing a written request to the following address:

City Park Campus
615 City Park Avenue
New Orleans, LA 70119
(504) 671-5040

Jefferson
5200 Blair Drive
Metairie, LA 70001
(504) 671-6703

West Bank Campus
2600 General Meyer Avenue
New Orleans, LA 70114
(504) 762-3100

Charity School of Nursing
450 S. Claiborne Avenue
New Orleans, La. 70112
(504) 571-1336

Sidney Collier Campus
3727 Louisa Street
New Orleans, La. 70126
(504) 941-6100

West Jefferson
475 Manhattan Boulevard
Harvey, La. 70058
(504) 671-6827