

**DELGADO COMMUNITY COLLEGE
ALLIED HEALTH DIVISION**

Office of Admissions
615 City Park Avenue
Building 4, Room 313
New Orleans, LA 70119
Phone: 504-671-6201 Fax: 504-483-4609

Thank you for your interest in the **Radiologic Technology Program**.

Please review all instructions before beginning the application.

YOUR COMPLETED ONLINE ADMISSIONS APPLICATION FOR THE RADIOLOGIC TECHNOLOGY PROGRAM SHOULD CONTAIN:

- Electronic submission of Application
- Narrative in the Online application
- Observation(s) uploaded in PDF format
- Academic Transcript(s) uploaded in PDF format
- Technical Standards Questions

**Please submit your completed online application for the Radiologic Technology Program No Later Than- February 15
APPLICATION DEADLINE**

If the deadline falls on a weekend or holiday the deadline will be the following weekday.

**FEBRUARY 15
(Class Beginning – August)**

APPLICATION INSTRUCTIONS

Your application form will be processed only if the it is **COMPLETE**. We request that you carefully complete the forms and include all supplemental documents required.

FAILURE TO PROPERLY COMPLETE THE FORM WILL SIGNIFICANTLY DELAY OR PREVENT THE PROCESSING OF YOUR APPLICATION.

- **Apply to Delgado** for Fall Semester if not enrolled currently.
- **Send all official Transcripts to the Delgado Admissions Office** no later than February 15th.
- Upload PDF copies of all transcripts in the online application
- Narrative in the Online application
- Be sure to electronically submit your application.
- An incomplete application will not be processed.
- Please fill in **ALL** applicable responses.
- Keep a **copy** of the application for your records.

Have you ever been convicted in court of a misdemeanor or felony (including conviction of a similar offense in a military court martial)? You are required to report: charges or convictions that were stayed, withheld/deferred, set aside, or suspended; any plea of guilty, Alford plea or plea of no contest (nolo contendere), court supervision, probation or pre-trial diversion. Do Not report juvenile convictions processed in juvenile court. Do Not report traffic citations unless they involved alcohol or drug use.

TRANSCRIPTS

- An **official transcript** is required for each college or university attended other than Delgado. These must be submitted to Delgado's Admissions Office. If the transcript is for a college outside Louisiana, you must also submit course descriptions to aide in determining course equivalencies.
- A set of transcripts should be uploaded in PDF format with your application packet that will be submitted to the Allied Health Admissions Office.
- Electronic transcripts issued to and opened by applicant are **UNOFFICIAL**.

If academic renewal has been granted by another college you must submit the transcript as documentation.

Note: If you submit your application DURING ANY semester while you are enrolled in a college/university, it will be necessary for you to submit updated transcripts after completion of that particular semester.

ACKNOWLEDGEMENT AND NOTIFICATION OF MISSING CREDENTIALS

An Acknowledgement verifying receipt of your application by the Allied Health Admissions Office will be sent via email provided on Application. Notification of Missing Credentials email may be sent at a later date if your application packet is missing any information.

TECHNICAL STANDARDS QUESTIONS

Must be complete and included with application.

SUBMIT ONLINE APPLICATION TO THE OFFICE OF ALLIED HEALTH ADMISSIONS

- Electronic submission of **COMPLETED APPLICATION**
- TRANSCRIPTS** from every college or university attended other than Delgado. (Course descriptions where applicable)
- Technical Standards Questions and Observation Forms**
- Narrative**

NOTE 1: If you have any questions after reviewing the application, please contact the Allied Health Admissions Office – 504 – 671-6203

NOTE 2: Questions regarding curriculum, academic schedules or special circumstances should be directed to the Program Director, Ty Delger – 504-671-6206 or e-mail tdelge@dcc.edu.