

Delgado Community College
Respiratory Care Technology (RSPT) Program

APPLICATION COMPLETION CHECKLIST

MUST BE COMPLETE BY March 15 each year

_____ Submit your Application to the Respiratory Care Technology Program online at: <https://www.dcc.edu/academics/allied-health/programs/respiratory-care-technology/application.aspx>

_____ Submit official transcripts from EACH college or university attended, other than Delgado Community College, to ensure graduation requirement are met. Transcripts can be

1. mailed directly to the Allied Health Admission Office at 615 City Park Ave. New Orleans, LA 70119

OR

2. Emailed from the sending institution to the Allied Health Admissions Office at ahatranscripts@dcc.edu

_____ Upload unofficial transcripts from EACH college or university attended, other than Delgado Community College. The unofficial transcripts will allow admissions to begin processing your program application.

_____ Verify that all **three** recommendation forms have been completed electronically. Please note that some institutions may block the email from DCC requesting a recommendation. It is your responsibility to ensure that the email address's you provide in your application will accept the form electronically. (You may need to request a personal email address from the recommender.)

_____ OPTIONAL: Completed Documentation of Experience (DOE) Form.

NOTE: If your name, address, phone, or email address changes after you submit your RSPT Program Application you must notify the Allied Health Admissions Office.