



**DUAL ENROLLMENT
APPLICATION PROCESS AND ELIGIBILITY REQUIREMENTS**

➤ **Admissions/Application Process for NEW students:**

- A student must apply to Delgado Community College by completing the Admissions Online Application.
- A “Dual & Concurrent Enrollment Authorization Form” must be completed and signed by the student, a parent and the high school counselor or administrator. There is an electronic version and a paper version of the DE Authorization Form.
- Supporting documentation, such as Academic Transcripts and ACT Score Reports must be submitted with the Authorization Form. Additional information/documentation may be requested.

➤ **Application Process for Continuing Dual Enrollment Students:**

Students enrolled during the prior semester are eligible to do the following:

- Submit a Dual Enrollment Recertification Form
- Have copies of their prior semester's supporting documents forwarded by the Dual Enrollment Team to complete the recertification process. Additional information/documentation may be requested.

➤ **Eligibility Requirements for Academic and Technical Dual Enrollment Courses:**

A. Minimum Requirements for Academic Dual Enrollment Courses

Students must meet any eligibility requirements that Delgado Community College designates, including institutional prerequisite requirements or placement measures, in addition to the minimum requirements outlined below.

A student is eligible to enroll in Academic Dual Enrollment Courses if they meet ANY of the following criteria:		
1. Success in high school		
2.5 cumulative high school GPA		
AND		
Subject-specific minimum scores on any assessment listed below in Figure 1	OR	Counselor's Recommendation Form based on overall student performance and grade trends in the subject.
2. Success in subject area		
3.0 cumulative <u>high school</u> subject-area GPA, as determined by the postsecondary institution.	AND	Counselor recommendation based on grade trends in the subject.
3. Success in previous dual enrollment courses.		
2.5 cumulative <u>college</u> GPA, as demonstrated in prior dual enrollment participation.		



Academic Affairs Policy 2.22 - Figure 1

Assessment Scores

Assessment	Placement Scores for Humanities and Social Sciences	Placement Scores for Science and Mathematics
ACCUPLACER	86 Sentence Structure	65 Elem. Alg. 40 Col-Level Math
ACCUPLACER NG	250 Writing	250 QRAS
ASPIRE	433	431
MAP	245	265
Pre-ACT	18	19
Pre-SAT	25 WL	500
EOC	740 English II	760 Algebra I
		750 Geometry
LEAP 2025	Mastery or above in English II	Geometry: Mastery or above (for enrollment in non-algebraic Gen. Ed Math)
		Geometry: Mastery or above and completion of Algebra II with a "C" or better for enrollment in College Algebra
ACT	18	19
SAT	500 ERW	510 Math
ALEKS PPL	n/a	35
Advanced Placement Exam	3 in Humanities or Social Science subject area	3 in a Math or Science subject area

B. Minimum Requirements for Technical Dual Enrollment Courses

Technical Dual Enrollment courses are predominantly taught at two-year institutions, which are open admissions. These course requirements may differ by institution.

A student is eligible to enroll in Technical Dual Enrollment Courses if they meet ANY of the following criteria:
1. Success in high school
2.0 cumulative high school GPA 2.0
2. Success in high school performance
Counselor's Recommendation Form based on relevant high school performance.
3. Success in previous dual enrollment courses
2.0 cumulative <u>college</u> GPA, as demonstrated in prior dual enrollment participation.



- **Payment Option Note:** The high school counselor, principal or Dual Enrollment Designee must confirm the desired payment method.

Students wishing to use **TOPS Tech Early Start Funding (TTES)** must:

- Complete the Dual Enrollment Printable Application
- Be in 11th or 12th Grade
- Have a five-year Education and Career Plan completed
- Achieved a silver level score on the ACT WorkKeys system or have a scored a 15 or above on the Mathematics and English portion of the ACT.

- **Credit Hours (Max number of credit hours a DE student can take per semester):**

- Fall Semester: 18 credit hours
- Spring Semester: 18 credit hours
- Summer Semester: 9 credit hours