

LEAD APPLICANT:
CONSORTIUM APPLICANT: YES/NO

PROJECT TITLE:

SCC4 WORK PLAN TEMPLATE

LEAD APPLICANT: DELGADO COMMUNITY COLLEGE
APPLICANT TYPE: Consortium
PROJECT TITLE: Greater New Orleans Infrastructure Partnership

STRATEGIC ACTIONS AND IMPLEMENTATION STEPS	MILESTONES Please denote sustainable systems change achievements with an asterisk (*).	ENTITY(IES) RESPONSIBLE	START DATE (e.g., Y1, Q3 or month 10)	MILE-STONE DUE DATE(S) (e.g., Y3, Q4 or Month 35)	Quarterly Update 10/01-12/31/2024	Quarterly Update 01/01 - 03/31/2025	Quarterly Update 04/01 - 06/30/2025	
CORE ELEMENT 1: See Section I.A.1. Sector-Based Career Pathways Programs								
Strategic Action 1.1 (Required): Integrate GNO Infrastructure Partnership with existing infrastructure-related sector initiatives in the labor market region								
Develop process for Colleges to receive infrastructure updates from Greater New Orleans Development Foundation	*Quarterly check-in with GNODF workforce and policy teams to discuss infrastructure investments	Greater New Orleans Development Foundation	*Month 4 Month 1	*Months 8, 12, 16, 20, 24, 28, 32, 36, 40, 44 Month 2	In progress	In progress	In progress. Of note: GNODF produced Jobs Report user guides for all grant partners.	
Institutionalize infrastructure-related occupational demand review process	*Bi-annual review of labor market data for infrastructure-related occupations with GNODF	Greater New Orleans Development Foundation	*Month 4	*Months 8, 16, 24, 32, 40, 44	Working on adding all GNOIP partners to the GNO, Inc. Infrastructure Opportunities	Partners receive Infrastructure Opportunities newsletter, including GNO Inc's 2024 Jobs Report	Partners receive Infrastructure Opportunities newsletter, including GNO Inc's 2024 Jobs Report	
Strategic Action 1.2 (Required): Capitalize on existing relationships with employer partners such as Entergy, Laitram, the Port of New Orleans to formalize partnerships and support successful placement of program graduates into Good Jobs								
Establish Greater New Orleans Infrastructure Partnership Employer Advisory Committees (EACs)	*Bi-annual convenings of employer partners for each career pathway program	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	*Month 4	*Months 8, 16, 24, 32, 40, 44	In progress	In progress, GNOIP is planning an Industry Roundtable which will lead to the formation of a region-wide Employer Advisory Committee and strengthen employer feedback to align program design, for May 15, 2025. GNODF sponsored and supported the 2025 Advanced Technology Summit on February 20, 2025. Venture Global, a LNG provider who is building a new facility in our service area, has agreed to attend the first GNOIP Industry Roundtable in May. DCC is engaging ITA Truck Sales	First in-person GNOIP Industry Roundtable was held in May, bringing together more than 35 participants that employers, workforce development boards, community organizations, and economic development boards.	
Develop college/employer MOUs to formalize partnerships	MOUs with clear roles and responsibilities related to employer participation in program-related events and curricular feedback executed	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation			DCC signed MOU with Associated Terminals/Turn Key Industries. RPCC initiated MOU with BASF		MOU template has been shared with all college partners.	
Expand employers involved in Greater New Orleans Infrastructure Partnership	Expand employer partners in GNO Infrastructure Partnership EACs overall by five employers	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 1	Month 25		College Partners are expanding their relationships with regional employers, such as Global Ventures, BASF, the New Orleans Sewerage and Water Board, ITA Truck Sales and Services, the New Orleans Airport (MSY), and Chain Electric.	New industry partners include Veolia, RNGD, and Schneider Industries. RPCC is working with Marathon, Honeywell, and Michelli Precision to schedule industry specific trainings for their employees. Monthly CAP meetings have been ongoing. A partnership with Turner Industries serving 9-12 graders will expose them to careers in the skilled trades. NTCC's ELT advisory committee, including the	

Leverage economic development business retention and expansion efforts and its Workforce Development efforts to expand the Greater New Orleans Infrastructure Partnership	*Bi-annual review of BRE data for infrastructure-related employers	Greater New Orleans Development Foundation	*Month 4	*Months 8, 16, 24, 32, 40, 44	In progress	Coordinated inter-institutional meetings to streamline partner collaboration and curriculum input from industry. •RPCC: GNODF connected RPCC with industry partners and helped align training programs with workforce needs. •Delgado: GNODF assisted Delgado with employer connections and event participation, ensuring curriculum alignment with industry needs. •NTCC: GNODF facilitated partnerships with regional		
Strategic Action 1.3 (Required): Establish partnerships with Jefferson Workforce Connections, Tri-Parish Works, New Orleans Mayor's Office of Workforce Development (local workforce development boards)								
Develop partnership framework to encourage further collaboration among workforce boards and colleges	MOUs between colleges and workforce development boards executed with clear roles and process for collaborative student recruitment and support	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 1	Month 3	RPCC has completed this process. NTCC has signed MOUs with Tri-Parish Works and GeauroJobs (covering Central and Southeastern Louisiana). Delgado regularly collaborates with Jefferson Workforce Program to host job fairs, refer students, and connect students to	DCC met with the New Orleans and Jefferson Parish Workforce Development Boards to strengthen already existing relationship. A MOU with JP exists, a MOU with the New Orleans Workforce Board is forthcoming.	All Workforce Development Board partners participated in the Industry Roundtable. A regional MOU between WFDBs and GNOIP is in the process of being finalized.	
Develop process for colleges and workforce development boards to share information	*Quarterly check-ins with colleges and workforce development boards to discuss project status, trends identified, and support needs	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	*Month 4	*Months 8, 12, 16, 20, 24, 28, 32, 36, 40, 44	In progress	In progress	In progress	
Develop process to track student referrals	Student referral intake form designed and implemented	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 4	Month 5	NCC has referral form with the Tri-Parish Workforce Development Board. DCC and JP workforce are co-located and enjoy a very collaborative relationship.	Does not apply to NCC, RPCC, and NTCC, as referral system has not been implemented because schools are waiting for equipment to be approved. DCC continues its successful partnership with Jefferson WFDB to refer and support students in their CDL, HEO, and Diesel classes.		
Strategic Action 1.4 (Strongly Encouraged): Partner with Boilermakers Local Union 37 to integrate worker voice and potential joint career development pathways with community colleges								
Develop mechanism for college/union collaboration	College/labor union joint working group members identified	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 2	Month 3		*		
	*Bi-annual meetings of College/Labor Union Working Group		Month 4	*Months 8, 16, 24, 32, 40, 44				
Strategic Action 1.5 (Strongly Encouraged): Partner with the United Way of Southeast Louisiana, the Louisiana Parole Project, and the Hispanic Chamber of Commerce to integrate community voice into GNO Infrastructure Partnership activities								
Develop mechanism for community-based organizations to provide feedback to project activities	*Relationships between GNOIP project personnel with key community-based organization personnel established	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	*Month 2	*Month 3	All colleges work with local jurisdictions to train justice-involved participants. It is expected that services will expand to cover grant-enhanced programs.	All colleges work with local jurisdictions to train justice-involved participants. It is expected that services will expand to cover grant-enhanced programs, once they are being offered regularly. RPCC has an MOU with Ascension Parish Sheriff's Office and the Louisiana National	Community partners were invited and participated in the industry roundtable in May. Subsequent meetings with them have been scheduled.	
	Community-based organizations participate in bi-annual Employer Advisory Council meetings		Month 4	Months 8, 16, 24, 32, 40, 44				
CORE ELEMENT 2: See Section I.A.1. Good Jobs, Equitable Employment Outcomes, and Student Voice								

Strategic Action 2.1 (Required): Contract with a third-party evaluator to annually review project status, Good Jobs and Employment Outcomes data for targeted programs, and develop corrective actions as necessary						The procurement plan has been approved. DCC will begin soliciting proposals for the evaluator.	DCC has worked to identify the proper procurement process to hire evaluator, and is currently in the process of soliciting proposals. It is expected that evaluator be hired by the end of May 2025.	Completed.	
Determine key metrics related to equity and employment outcomes	Data points to be tracked/benchmarked developed	Delgado Community College Greater New Orleans Development Foundation	Month 2	Month 3	In progress		In progress	In progress	
	Data gathering and analysis schematic developed								
Develop third-party evaluator contracting process	Criteria developed for evaluator selection	Delgado Community College	Month 2	Month 6			Completed. A RFP has been developed and proposals are due by May 2.	Completed. GNOIP has selected CERE, the Center for Research Evaluation at the University of Mississippi, as its outside evaluator on June 5. The Professional Service Contract is in the process of being processed. Starting date is July 21,	
	Identify evaluator key performance indicators (KPIs)								
	Evaluator procurement process finalized through Delgado/State of Louisiana procedures								
Develop mechanism for Consortium to review data	Annual review meetings with colleges, GNODF, and evaluator to review data for trends and to discuss corrective actions if necessary	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 11	Months 23, 33, 44				In progress	
Strategic Action 2.2 (Required): Facilitate mechanisms for meaningful student engagement and feedback									
Develop a comprehensive feedback system	*Framework to guide structure and goals of Student Advisory Committees (SACs) established	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	*Month 3	*Month 4	RPCC is in the process of establishing SACs. NTCC administers student questionnaires in each for-credit class.	DCC has developed student questionnaires/teaching evaluations for its Workforce programs in CDL, Heavy Equipment Operator, and Diesel Technology, they will provide the program with a basic understanding of the course offerings and student satisfaction. Once the EVT program is established, DCC will form SACs housed in the Motor Vehicle Program. Nunez recruited two student members to its PTech	Little progress to report as all colleges are waiting for equipment purchase approvals to start programs. Once these programs are in place, student input and feedback mechanisms will be implemented.		
	Process for selecting students for SACs established								
Establish regular engagement opportunities	Schedule for all SACs developed	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans	Month 4	Month 5		Student feedback surveys/course evaluations have been established for DCC Workforce Programs in CDL and Diesel Technology. They will be implemented as courses end in May.	Students have completed course evaluations in CDL, HEO, and Diesel Technology and adjustments to the classes have been made.		
	Student feedback surveys developed								
Implement a continuous improvement process	*Feedback analysis and action planning strategy determined	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	*Month 4	*Month 5					
CORE ELEMENT 3: See Section I.A.3. Strategy Options									
GROUP A: EMPLOYER ENGAGEMENT									
Strategy Option <u>A1</u> (Required): Develop mechanisms to meaningfully solicit actionable feedback from employers									

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Establish a joint working group to scope potential collaborative projects	College/labor union joint working group members identified	Delgado Community College Northshore Technical Community College	Month 2	Month 3			
	*Bi-annual meetings of College/Labor Union Working Group	Nunez Community College River Parishes Community College Greater New Orleans Delgado Community College Northshore Technical Community College	Month 4	*Months 8, 16, 24, 32, 40, 44			
Create and implement collaborative educational programs	College/labor union mutual educational pathways finalized	Northshore Technical Community College	Month 5	Month 6			
	MOUs between colleges and labor union partners executed	Nunez Community College River Parishes Community College	Month 7	Month 8			
	Communication campaign to inform students about labor	Greater New Orleans	Month 9	Month 10			
CORE ELEMENT 3 Cont'd: See Section I.A.3. Strategy Options							
GROUP C: ACADEMIC AND TRAINING OFFERINGS							
Strategy Option C3 (Required) : Leverage industry-relevant equipment to promote hands-on learning opportunities that properly prepare student with real-world experience.							
Scope industry-relevance of proposed equipment purchases	Research best practices regarding current equipment used for training and/or on work sites	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 1	Month 2	DCC Motor Vehicle faculty is engaging in professional development consisting of site visits to colleges that have EV programs. Based on feedback received there, DCC is reconsidering its equipment and supply list.	All college partners maintain active relationships with their employer partners that result not only in assistance with equipment purchases, but also in the donation of equipment from employers. As a case in point, NTCC received a number of donations for their Industrial Maintenance	
Validate equipment needs with employers	Equipment list finalized	Delgado Community College Northshore Technical Community College	Month 3	Month 4	NTCC - completed, ELT equipment is needed for a program expansion to another campus. Venture Global has provided NCC with input on the purchase of the LNG trainer.	In progress, RPCC, NCC, and NTCC have placed their equipment purchase requests and are awaiting approval from DOL. All equipment requests were developed with employer input. DCC faculty completed their site visits and EVT training and are currently developing an equipment list.	In progress, DCC, RPCC, NCC, and NTCC have placed their equipment purchase requests and are awaiting approval from DOL. All equipment requests were developed with employer input.
	Equipment list shared with employers for feedback	Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 4	Month 5			
Purchase equipment	Equipment request and procurement process finalized	Delgado Community College Northshore Technical Community College	Month 3	Month 4	All grant partners are waiting for final budget approval to start the procurement process	In progress, RPCC, NCC, and NTCC have placed their equipment purchase requests and are awaiting approval from DOL. All equipment requests were developed with employer input. All HEO equipment being purchased is from State approved vendors and follows LCTC	Awaiting approval for major equipment purchases. Supplies, such as books, tools, and items for the ELT program, have been purchased by DCC, NTCC, RPCC.
	Equipment list finalized and equipment purchased	Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 5	Month 6			
Core Element 4: Sustainable Systems Change is not included as a separate project component but must be addressed by denoting specific milestones throughout the project work plan as sustainable systems change evidence. Implementation Steps must address start dates, Milestone due dates, responsible entities, and milestones including those that are evidence of sustainable systems change achievements for each of the above project component areas.							
This FOA requires specific Implementation Steps and Milestones related to Participant Tracking, Developmental Evaluation, Open Education Resources Content Development and Posting, Linked Open Data Credentials, and the optional Grant Funded Special Purpose Equipment and / or Minor Space Alterations. These project components have been pre-populated in the work plan items below with the Implementation Steps and Milestones as required by the FOA. Please complete the remainder of the project work plan (the areas in <i>italics</i>) by entering Responsible Entity(ies), Start Dates and Milestone Due Dates (e.g., Year 2, Q3 or Month 34) for each of the Implementation Steps and Milestones where applicable.							
PARTICIPANT TRACKING: See Section I.C.3. Participant Tracking and Outcomes							
Note: Grantees are expected to start enrolling participants in grant-enhanced programs of study by at least month 12, with consideration of academic calendars, though sooner is							
Provide accurate data products and consistent participant data collection	Data Assistant hired or assigned	Greater New Orleans Development Foundation	Month 1	Month 2	GNODF has assigned two data assistants whose responsibilities include research on opportunities to improve the Greater New Orleans infrastructure at a macro level, identifying areas of growth.	Harrison Gitz, Policy and Research Manager at GNOI nc, has been assigned the position of Data Assistant and is working with Program Director on data gathering and validation.	In progress
Pilot data collection system tools	Data collection tools ready for implementation	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 7	Month 9	DCC is developing a preliminary collection tool for required student information and will share it with grant partners. As the recipient of the National Evaluation Grant, DCC will be hiring a data analyst who responsibilities include the collection of student data.	DCC has completed the data collection tool and is implementing it for its Diesel Technology and CDL programs. Program Director, Data Assistant, and Advanced Manufacturing support staff are working together to refine the data collection process.	In progress

Intake Participant tracking (at time of Participant enrollment as defined by the project)	Intake data collection completed for each enrollment cycle during the grant period of performance	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 1	Months 3, 7, 11, 15, 19, 23, 27, 31, 35, 39, 43, 47	NTCC has not began the participant tracking process as they are waiting on the necessary equipment. Nunez is waiting on budget approval to purchase equipment that is needed to train students. RPCC is also waiting for budget approval.	NTCC is waiting on approval to purchase equipment and finalizing hiring a new instructor. Nunez is waiting on approval to purchase equipment that is needed to train students. RPCC is also waiting for equipment purchase approval.	In progress at DCC, other college partners are waiting for equipment to start their classes.	
Quarterly data quality check	Data finalized for quarterly performance reporting	Greater New Orleans Development Foundation	Month 4	Month 6	In progress	In progress	In progress	
DEVELOPMENTAL EVALUATION: See Section I.I. Third Party Evaluation Note: Due Dates for some Third-Party Developmental Evaluation Milestones are set by the FOA								
Develop a detailed procurement work plan to procure a third-party evaluator for a developmental evaluation.	Detailed procurement work plan submission.	Delgado Community College (on behalf of Consortium partners)	Month 1	Month 1	Completed and approved by SCC office	DCC developed a RFP for the outside evaluator and is currently accepting applications. It is expected that the		
Procure third-party evaluator for a developmental evaluation.	Procured third-party evaluator	Delgado Community College	Month 2	Month 6		In progress	Completed	
Develop a Draft Detailed Evaluation Design from the evaluator, using guidance provided by the Department.	Draft Detailed Evaluation Design Submission	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans Development Foundation	Month 7	Month 8			In progress	
Finalize Detailed Evaluation Design in collaboration with developmental evaluator.	Final Detailed Evaluation Submission	Delgado Community College Northshore Technical Community College Nunez Community College	Month 9	Month 10			In progress	
Prepare the evaluator's Interim Developmental Evaluation Report to the grantee's Federal Project Officer (FPO) and Program Office using the suggested format or similar layout, provided after grant award.	Interim Developmental Evaluation Report Submission to the grantee's Federal Project Officer (FPO) and Program Office	Delgado Community College Northshore Technical Community College	Month 23	Month 25				
Prepare the evaluator's Final Developmental Evaluation Report using the suggested format or similar layout.	Final Developmental Evaluation Report using the suggested format or similar layout.	Nunez Community College Delgado Community College Northshore Technical Community College	Month 46	Month 48				
OPEN EDUCATION RESOURCES CONTENT DEVELOPMENT AND POSTING: See Section IV.E. Intellectual Property Rights Note: Due Dates for some OER Content Development and Posting Milestones are set by the FOA								
Select and/or develop high value materials for CC BY Licensing and public posting as open educational resources with a specific focus on curriculum and supporting materials that would allow another individual to successfully use the curriculum.	List of selected and/or developed materials being developed with grant funds submission to the grantee's Federal Project Officer (FPO) and Program Office	Delgado Community College	Month 12	Month 24				
Create a plan (OER Plan) that details the process that will be used to mark materials as CC BY and prepare materials for public posting as open educational resources ready for use by others, including the creation of a public posting plan for the summer.	OER Plan submission to the grantee's Federal Project Officer (FPO) and Program Office	Delgado Community College	Month 22	Month 24				
Implement OER Plan	Posted OER material in publicly accessible online location and submission of posting date and location to the grantee's Federal Project Officer (FPO) and Program Office	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College Greater New Orleans	Month 24	Month 36				
LINKED OPEN DATA ON CREDENTIALS (Credential Transparency): Section IV.E. Intellectual Property Rights Note: Due Dates for some Credential Transparency Milestones are set by the								
Determine credentials to be developed, enhanced, or delivered through grant funding (including but not limited to diplomas, badges, certificates, certifications, apprenticeships, licenses, and micro-credentials).	Linked Open Data Credential Linked Open Data Credential plan submission that details the process that will be used to fulfill the credential transparency	Delgado Community College	Month 22	Month 24				
Implement Linked Open Data Credential Plan including finalized credential transparency description language specifications complete and in-line with DOL requirements	Linked Open Data Credential requirement completed including finalized credential transparency description language specifications complete and in-line with DOL requirements.	Delgado Community College	Month 24	Month 26				
GRANT FUNDED SPECIAL PURPOSE EQUIPMENT AND / OR MINOR SPACE ALTERATIONS if needed See Section II.B.								
Complete written request for prior approval to acquire grant-funded special purpose equipment and/or to alter space	Written submission to grantee's FPO requesting approval	Delgado Community College (on behalf of Consortium partners)	Month 1	Month 12	In progress and waiting for final budget approval.	In progress and waiting for final approval from regional office.	In progress and waiting for final approval from regional office.	
Complete special purpose grant-funded equipment or space alterations	Begin using special purpose grant-funded equipment or space alterations for grant purposes	Delgado Community College Northshore Technical Community College Nunez Community College River Parishes Community College	Month 3	Month 14	In progress and waiting for final budget approval.	In progress and waiting for final approval from regional office.	In progress and waiting for final approval from regional office.	