**WHAT YOU NEED TO KNOW**

* All U.S. Coast Guard protocols must be followed
* Delgado Maritime & Industrial Training Center will be utilizing Zoom for virtual classroom
* Student must come in-person within 60 days of original training to complete practicals and testing; otherwise, the classroom portion must be retaken in person
* No refunds will be applied to any students who is a “no-show” in the virtual classroom

**REQUIREMENTS FOR VIRTUAL LEARNING**

**In order to successfully participate in this blended learning, you must have the following capabilities:**

* Laptop or desktop computer with both camera and microphone
* Access to Zoom software
* Secure and reliable wi-fi-capabilities
* Photo ID to present via Zoom to instructors every day of virtual training
* Printer capabilities
* Ability to attend each virtual classroom day for the entire 8 hours of training, with breaks and lunch times designated by the instructor
* Valid e-mail address to receive the Zoom classroom invitation

**If you do not have all the requirements listed, we recommend full attendance in person**

**ENROLLMENT PROCESS**

* Please request your enrollments for blended learning **no later than 5 days prior** to class start
* Request enrollment via email: [fireschool@dcc.edu](mailto:fireschool@dcc.edu) or via phone (504) 671-6620, having selected the **virtual classroom days you would like to attend + the dates you would like to attend in person for practicals and testing**
* Days can be calculated as per the information below:

**Advanced Fire Fighting**

**Virtual classroom: Days 1-3 of training dates listed**

**In-Person: Day 4 of training dates listed**

**Combined Basic & Advanced Fire Fighting**

**Virtual classroom: Days 1-3 of training dates listed**

**In-Person: Days 4-5 of training dates listed**

* **Make full payment** by copying and pasting the below link in your browser:

<https://registration.xenegrade.com/delgado/search.cfm?>

* Once payment has been made, an email will be automatically sent to our facility
* Delgado staff will then send an official confirmation via email with the course link you will need to access class information
* Click on that course link and **complete the required pre-enrollment forms** (Note: these forms must be completed before class start date)
* All course materials and in-class exercises can be accessed through the course link
* On each day of virtual class, instructors will send you the Zoom class link via email
* Be prepared to log in 10-15 minutes ahead of class start